CAPITAL PROGRAMME - CORPORATE SERVICES

		2007/08 £000	2008/9 £000	2009/10 £000
Committed				
	None	0	0	0
		0	0	0
Unavoidable				
	None	0	0	0
		0	0	0
Maintenance				
CS1	Improvements & Capitalised Repairs Corporate Buildings	110	110	110
		110	110	110
Rolling Programme/Other Desirable				
CS2	Case Management Software - Legal Services	30	0	0
CS3	Transport - Routing & Scheduling Software	50	0	0
CS4	CRM/Telephony Integration Upgrade (incl business analysis)	140	45	0
		220	45	0
TOTAL REQUEST FOR COUNCIL FUNDING		**330**	**155**	**110**
Externally Funded				
	None	0	0	0
TOTAL EXTERNAL FUNDING		**0**	**0**	**0**
TOTAL CAPITAL PROGRAMME		**330**	**155**	**110**

CORPORATE SERVICES
CAPITAL PROGRAMME 2007/08 – 2009/10

MAINTENANCE

CS1 Improvements & Capitalised Repairs Corporate Buildings

Planned maintenance to Council buildings (excluding schools) as identified and prioritised by condition surveys undertaken by the Council's surveyors. The current capital programme will address all priority 1 items (the amount required to maintain buildings in beneficial use through the prevention of closure, dealing with health and safety items and potential breaches of legislation).

ROLLING PROGRAMME/OTHER DESIRABLE SCHEMES

CS2 Case Management Software – Legal Services

To install and configure case management and time recording software for Legal Services.

Currently, Legal Services, to assist its practices, has access to an application referred to as Linetime. This application, which was purchased in 1993, provides debt management and time recording software. The application is hosted on a server which is now obsolete, both the server hardware and operating system being de-supported by the manufacturer Sun Systems. The supplier of Linetime has confirmed that there is no upgrade path to move the existing application to a compliant server platform. The current functionality of the existing antiquated system is also very limited in comparison to other products now available on the market and which are in use with other local authorities. It has now become critical that funding is found as IT Services have advised the likelihood of system failure is significant.

Therefore, funding is sought to purchase a modern case management and time recording system which will:

- Be utilised by all fee earners and administrative staff to manage the work of Legal Services
- Be available to record time on cases undertaken and allow for the apportioning of costs
- Assist Legal Services with Lexcel compliance (the quality assurance scheme for solicitors operated by the Law Society. BFBC was the first Legal Services section in Berkshire to secure accreditation and a computer based time recording system is essential).
- Work with the Council's existing filing system.
- Enable accurate reporting and generate automatic reports for management purposes

CS3 Transport – Routing & Scheduling Software

The purchase of routing and scheduling software which will allow route plotting for all journeys made by the Council, and on behalf of the Council.

An Integrated Transport Unit has been set up following the publication of the best value review and subsequent feasibility report on transport. To maximise savings all Council and contractor journeys will be plotted onto software. This will highlight

duplicate journeys, total mileages, inefficiencies in carrying capacity and allow a reduction in routes for cost savings to be realised. Benefits will start to be realised when education transport journeys are plotted alongside Social Services journeys. In addition the allocation of resources to journeys will be improved.

CS4 CRM/Telephony Integration Upgrade (incl business analysis)

To implement a Computer Telephony Integration (CTI) solution, which will provide integration between the Lagan CRM and the Council's IP Telephony system. This will provide Automatic Call Distribution (ACD), Interactive Voice Response (IVR), Auto Attendant and call recording services.

This system will replace the existing VIP ACD system. The VIP system does not provide any integration with the Frontline CRM system and does not have the degree of resilience needed by the Customer Services Contact Centre to meet their business continuity requirements.

The project will have a need for consultancy services to enable Customer Services to fully exploit the CTI facility and develop it in line with the Customer Services strategy over the 2007/08 and 2008/09 periods.

CAPITAL PROGRAMME - COUNCIL WIDE

	2007/08 £000	2008/9 £000	2009/10 £000
Committed			
CW1 SmartCard - Integrated TravelCard	89	0	0
	89	0	0
Unavoidable			
CW2 Asbestos Management	60	60	60
CW3 Water Hygiene (Prevention of Legionellosis)	60	60	60
CW4 Fire Safety (Fire Precautions Regulations)	50	50	50
CW5 SmartCard - Purchase of e+ Cards	85	56	0
CW6 Civic Hub - Project Management	75	0	0
CW7 Corporate ICT Maintenance Programme	971	930	930
CW8 Access Improvement Programme (DDA legislation)	125	100	100
	1,426	1,256	1,200
Maintenance			
CW9 Further Capitalisation of Buildings, Highways & ICT Infrastructure/Project Management	400	400	400
	400	400	400
Rolling Programme/Other Desirable			
SmartCard - Pay on Foot Car Parking	0	50	0
	0	50	0
TOTAL REQUEST FOR COUNCIL FUNDING	**1,915**	**1,706**	**1,600**
Externally Funded			
None	0	0	0
TOTAL EXTERNAL FUNDING	**0**	**0**	**0**
TOTAL CAPITAL PROGRAMME	**1,915**	**1,706**	**1,600**

COUNCIL WIDE
CAPITAL PROGRAMME 2007/08 – 2009/10

COMMITTED

CW1 SmartCard – Integrated Travel Card

The budget will continue to fund a number of initiatives associated with the introduction of an integrated travel card including:
- A scoping document for the use of the e+ card for integrated travel applications for bus, rail and parking in the context of the Town Centre redevelopment
- Further development of pilot projects to test and prove the technology for an integrated travel card including concessionary and paid for travel by bus and taxi
- The development of an e-purse for an integrated travel card.

UNAVOIDABLE SCHEMES

CW2 Asbestos Management

A budget to cover asbestos investigation, sampling, analysis, removal/encapsulation (where necessary) and follow-up works arising out of asbestos surveys and management plans.

CW3 Water Hygiene (Prevention of Legionellosis)

A budget to cover provision of risk assessments and schemes of prevention or control of legionella in water systems at premises where sampling has revealed the presence of legionella bacteria above the action levels indicated in the Health and Safety Executive's Approved Code of Practice.

CW4 Fire Safety (Fire Precautions Regulations)

A budget to cover fire safety risk assessments and follow-up works arising out of management action plans.

CW5 SmartCard- Purchase of e+ Cards

A budget to fund the purchase and issue of new e+ cards.

CW6 Civic Hub – Project Management

Project management support for the Civic Hub including the costs of a project company to manage the relationship with BRP (who will build the Civic Hub) and co-ordinate the work required internally in moving to new accommodation. The aim is to ensure that the relocation takes place with the minimum of disruption to services. The costs have been capitalised in order to reduce pressures on the revenue budget.

CW7 `Corporate ICT Maintenance Programme

The Council is reliant upon its computer network and systems and collectively this infrastructure requires an ongoing maintenance and refresh programme to maintain service levels. The project is designed to provide a co-ordinated rolling replacement

work programme and cover the essential costs of maintenance work to the ICT system. The Council's ICT infrastructure has an estimated value of £5m. The majority of equipment has a useful life of 4 to 5 years. The rolling programme of works includes:

- PC and server computer equipment
- Voice and data communications infrastructure
- Desktop, network and office systems
- Internet protocol telephony system
- IT strategy developments
- Photocopiers and printers

CW8 Access Improvement Programme (DDA legislation)

The Disability Discrimination Act 1995 (which has now been implemented in full) gives disabled people the right to challenge service provision if they feel they are not receiving the same level of service, in the same manner, as others. Access difficulties to buildings may place the Council at risk of legal action.

Works will be spread across a range of service areas to continue with the implementation of a programme of access improvements identified through independent access audits.

MAINTENANCE

CW9 Further capitalisation of Buildings, Highways & ICT Infrastructure/Project Management

Revenue funds are currently used for a range of buildings and highways works that are of a capital nature. This budget allows for the capitalisation of these costs thereby reducing the pressures on the revenue budget.

A similar approach can also be adopted with certain ICT infrastructure, maintenance and project management costs.